

Name and logo of the Fabrique

EXTRACT FROM THE MINUTES

of the meeting of the Fabrique Assembly
of the parish of **(Name of the Parish)**
held on **(Date)**, at **(Place)**

At which were present the following members:

(Insert all members present)

Under the leadership of **(Pastor or President of the Fabrique's Assembly)**
forming a quorum.

On motion duly made by **(Name of person)** and seconded by **(Name of person)** it
is unanimously **(or by majority)** resolved to ***(transcribe here the text of the
resolution as it appears in the minutes)***.

I, the undersigned, secretary of the Fabrique's Assembly **(or Pastor)** of the parish of
(Name), certify that the text reproduced above is a true extract of the minutes of the
meeting held on **(Date)** and that this resolution is still in force.

Issued in **(Insert place)**, on **(Insert date)**.

(Signature)

(First and Last Name)

Secretary of the Fabrique's Assembly **(or Pastor)**